Minutes

Eatontown Complete Streets Advisory Committee (ECSAC)

Date | time 19 Apr 2019 from 5:30 PM to 6:45 PM | Meeting called to order by Candace Faust

# Attendance

**Present**: Candace Faust (chair), Kevin Halvorsen, Barbara Stark, Joe Calandra, Steve Fratini (secretary)

**Not Present**: Erik Brachman, Janice Grasso, Tonya Rivera

# Approval of Minutes

Minutes from Jan. 25th meeting are approved, pending changes to attendance (Eric and Janice were listed as both attending and not attending). Steve will make the correction and resubmit to the borough clerk.

# Agenda

* Roll call
* Approval of minutes from the previous meeting on January 25, 2019
* Sustainable NJ
  + Eatontown Complete Streets Ordinance
* Bus stops
* Status of grant application concerning “Complete Streets Technical Assistance”
* Review of action items
* AOB
  + Future walks

# Discussion

* Approval of minutes from the previous meeting on January 25, 2019 (all in favor)
* Sustainable NJ
  + The updated ordinance will be discussed at the next council meeting on Wed. (April 24th) at 7PM. Candace asked team members to attend the session if the could.
  + Candace made some updates to the Sustainable NJ recommended ordinance “template.”
  + The borough administrator (Ms. Rountree) and planner have reviewed the proposed ordinance, and the ordinance has been sent to the borough council.
  + Steve asked that we highlight the fact that “complete streets” is an industry term. Candace will add a note.
  + Steve asked about complete streets advisory committee having direct say in review of site plans. Candace said that we can do this indirectly via the other committees.
* Bus stops
  + Eatontown needs to apply for bus stop enclosures (to NJ DOT). NJ DOT will install the enclosures at no cost to the borough but Eatontown would need to maintain the enclosures.
* Status of grant application concerning “Complete Streets Technical Assistance”
  + No update
* Review of action items
  + Several items are still open (as indicated below) and will be referred to the next meeting
* AOB
  + Future walks
  + Steve suggest an historic walk and a nature walk in the arboretum.
  + After some discussion, it was tentatively agreed to have an arboretum walk on June 30th at 6PM, with a rain date on July 7th at 6PM. The walk would start and end at borough hall. Candace suggested that Bob Wolf (chair of the green tree committee) provide some insights concerning the vegetation in the arboretum.

# Action Items

* AIs from 25Jan2018 meeting
  + Kevin is to investigate regulations concerning bike markings on roads (still open)
  + Concerning the DOT Municipal Aid program, Candace is to ask the business administrator about who has the login (still open)
  + Candace to follow-up with council liaison concerning review of site plans by Complete Streets Advisory Committee (closed)
  + All team members to review the Sustainable NJ website with regard to possible points for Eatontown related to complete streets (closed)

# Decisions

* The team agreed to the complete streets ordinance, with a minor addition concerning a statement about “complete streets” being an industry term.
* Candace suggested two “at-large” members to the Complete St. Adv. Cmt. The team all agreed with this proposal.
* Tentative agree on an arboretum nature walk on June 30th at 6PM, with the rain date being July 7th at 6PM.

# Announcements

None

# Next Meeting

TBD